

# claim form

## STORM/WATER DAMAGE

- **If the property damage will exceed \$2,000, you must call Terri Scheer Insurance Pty Ltd as we may need to appoint a loss adjuster. Failure to do so may result in your claim being reduced or declined.**

### Your Details

Real Estate Agent: .....

Telephone No: ..... Facsimile No.: ..... Email: .....

Landlord name: .....

Landlord phone: ..... Landlord email: .....

Address of Property where loss or damage occurred: .....

Details of other insurances on the property: .....

Tax Status: Registered Business  YES  NO ABN: ..... Taxable %: ..... %

### Storm and Water Damage

Description of loss: .....

.....

.....

How did the rain, hail or water enter the premises? .....

.....

What rectification work or temporary repairs have been carried out? .....

.....

.....

Date of loss: ..... (Please note that the cost to repair the cause of the leak is not covered by insurance)

### Document Checklist

- Tradesmen's report that details what caused the leak and that it has been repaired.
- Restoration invoice for the drying of any water damaged items.
- Proof that damaged items are beyond repair if replacement is required.
- 2 quotes for the repair/replacement of the resultant damages.
- Invoices will be required to finalise the claim on completion of the repairs.

### Summary of Costs

Invoice	Amount		
.....	\$.....	Total of loss claimed:	\$.....
.....	\$.....	Deduct excess applicable:	\$.....
.....	\$.....	Total claim:	\$.....
.....	\$.....		

### Payment Options (please select one)

Cheque  EFT Account Name: .....

BSB: .....Account Number: .....

### Declaration:

I do hereby solemnly and sincerely declare the foregoing statements and particulars to be true and correct and I make this true and solemn declaration by conscientiously believing the statements and particulars contained herein to be true in every particular.

Date at .....this ..... day of .....

Signature .....Name in full .....